**Minutes of the Little Hoole Parish Council Meeting**

**held on Monday 13/02/2023, at Walmer Bridge Village Hall**

**In attendance:**

Cllrs L Dryden (Chair), D Owen (19:30 [item 6] onwards), J Rainsbury, D Rimmer, T Wilcock, C Foster,  
Mr P Cafferkey (Clerk & Responsible Financial Officer); and one member of the public.

1. **Apologies for absence**   
   Cllr S Rainsbury
2. **To agree the minutes of the last Parish Council mtg held on 9th Jan 2023**  
   The minutes of the Parish Council meeting held on 09/01/2023 were accepted as a true record and agreed unanimously.
3. **To receive declarations of interest**  
   The Clerk declared a non-pecuniary interest in item 6 as he is a member of Hoole Bowling Club.
4. **Matters arising from the minutes***Flooding to road & pavement* near bus stop at Walmer Bridge Inn – no update as yet but the Chair agreed to follow this up.  
   *Footbridge replaced* – South Ribble Borough Council (SRBC), has replaced the footbridge over the brook between the village hall (Gill Lane) and the recreation ground (Dob Lane).  
   *Parish Council Notice Boards –* All three parish council notice boards have been replaced. A key for the notice boards is to be provided to Walmer Bridge Village Hall (WBVH).  
   *King’s Coronation & WBVH* – there was no update from WBVH regarding the Parish Council’s offer to the Village Hall Committee to discuss potential ideas to celebrate the King’s Coronation in May 2023.  
   *Planning application re Carver Hey Farm. Ref. No: 07/2022/00591/OUT* – It was confirmed that a letter of objection has been submitted by the Parish Council in respect of this application.  
   *Planning application re Unit 1 Lesser Marsh House Farm Station Road Ref. No: 07/2022/00913/REM* – **it was resolved** that no representation would be made.
5. **Public Time - matters raised by member of public**The meeting was adjourned for public participation. One member of the public was in attendance and raised the following matters:*Progress on damaged gym equipment in the park:* Cllr J Rainsbury confirmed that SRBC has ordered a replacement part through the company who supplied the equipment.  
   *Circular Planters* the poor appearance of the circular planters was commented upon. The Chair commented that he intended to improve the planters once the better weather arrived.  
   *Road sign for Gill Lane (junction of Gill Lane and A59) –* the member of the public commented that this had been damaged by an SRBC mower when cutting the grass verges. He had reported it to SRBC and had followed it up monthly, for 6 months, without any success. It was agreed the parish council would follow this up with SRBC.
6. **Application for grant monies from Hoole Bowling Club**Mr Chris Coxhead (Secretary Hoole Bowling Club) presented an application for monies £1,310.40 in order to equip (i.e., junior crown green bowls & jacks) the bowling club so that children and young people in the area can receive training and experience the sport. The decision to award the grant was deferred pending confirmation that Little Hoole Primary School would be interested in taking part in this venture. It was also agreed that the bowling club would provide the approximate number of its members that lived in Little Hoole.

**It was resolved** that a decision to award this grant could be made by agreement of councillors, via email, when the above information had been provided.

1. **Planning Applications**

* 07/2022/00996/HOH. Tusons Farm Gill Lane Longton Preston Lancashire PR4 5GN. Erection of detached garage to the rear garden
* 07/2022/01010/VAR. Innisfree Avondale Dob Lane Walmer Bridge Preston Lancashire PR4 4SU, Variation (removal) of condition 4 of planning approval 07/91/0364 (restriction of occupation) to allow the annexe to be used as a separate residential unit.

The planning applications were noted and **it was resolved** that no representation would be made.

1. **To approve payments transacted through the bank Jan 2023**

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| **Current a/c Jan 2023** | | | |
| 3-Jan-23 | Greenbarnes Ltd | Parish Council Noticeboards | £5,770.55 |
| 3-Jan-23 | Easy Websites | Monthly website charge | £27.60 |
| 23-Jan-23 | Society for Local Council Clerks | Annual subscription | £80.00 |
| **Reserve a/c Dec 2022 & Jan 2023** | | | |
| 31-Dec -22 | Unity Trust Bank | Credit Interest | -£60.48 |

**It was resolved** that the above payments be approved

1. **Payments for Approval**

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| Clerk’s pay (gross) for Jan 2023 | £170.03 |

**It was resolved** that the above payment be approved.

1. **Payments approved by email or pre-approved and retrospectively noted**   
   It was noted that there were no such payments
2. **Financial Statement as at 31/01/2023**A detailed financial statement was presented to the Parish Council showing the following balances as at 31 Jan 2023:   
    current balance of £46,576.80   
    deposit account balance of £18,721.02  
   The statement also showed an estimated closing balance as at 31 March 2023 of:  
    current balance of £44,478.51    
    deposit account balance of £18,781.02
3. **Contract for Lengthsman**

Discussion took place regarding the Lengsthman’s contract.  
**It was resolved** that a review would be undertaken of the contract and that the Clerk would contact the contractor (Garden Scene) to arrange the review.

1. **Confirmation of Receipt of Finalised Standing Orders**  
   All councillors present confirmed they had received their copy of the finalised Standing Orders.
2. **Financial Regulations**The Clerk presented the model NALC Financial Regulations. The Clerk had previously highlighted areas where he felt the regulations needed to be reviewed by the council (e.g., financial limits); these were discussed and some minor amendments to the regulations were agreed.   
   **It was resolved** that the Financial Regulations as presented by the Clerk, and as amended by the council, be adopted by Little Hoole Parish Council.
3. **Elections, including Purdah Guidance**.  
   **It was resolved** that the Clerk would arrange for the collection of nomination packs from SRBC regarding the parish council elections to be held on 4th May.  
   The purdah guidance was noted.
4. **Future Projects**
   1. *Notice Boards*: All three parish council notice boards have been replaced.
   2. *Diamond Jubilee Tree:* will be planted in the next few months.
   3. *Circular Planters* to be refurbished when better weather arrives.
   4. *CIL monies:* No update
   5. *Feature to Entrance to of Park: No update*
   6. *King’s Coronation:* a further approach would be made to the Village Hall Committee to discuss potential ideas to celebrate the King’s coronation in May. The Chair agreed to source some Coronation Union Jacks.
   7. *Refresh/Refurbishment of Bridge* over the Brook (next to Walmer Bridge Inn): this was suggested as a new future project.
5. **Correspondence**The Clerk highlighted three items of correspondence:
   1. Email from member of the public indirectly relating to the proposed Carver Hey development. **It was resolved** that the Clerk would forward this to SRBC Planning and ask for comment as to how previously agreed planning approvals are monitored.
   2. Notification from LCC of lower bus fares at weekends and evenings. This was noted and had already been advertised on the parish council’s website.
   3. Lancashire Best Kept Village Competition. **It was resolved** that parish council would enter this year’s competition and the £25.00 entry fee was approved.
6. **Date & Time of Next Meeting**  
   The next meeting will be held on 13th March 2023, in the lounge at Walmer Bridge Village Hall, starting at 7pm.